Email Notification

• When you have a corporate action that requires a response, you will receive an email alert as shown below.



STEP 1/3

Access the Corporate Action Response page

- Log in to Online Banking and access the Corporate Actions page from the main menu under Safekeeping.
- Note: If you do not have proper access, you will not see the sub-menu link. Contact your institution's User Entitlement Administrator (UEA) to arrange permissions.



STEP 2/3 Respond to Corporate Action Notification(s)

• Once you select Corporate Actions, you will see all open items that require responses. You can complete them all at once or one at a time.

FHLBank Boston C	orporate Actions		
Corporate Action CA# 200351019; US64469	S 0 DTP68		
Account	228128	Account Name	FHLBBOS\NORTHW#
Event Date	02/04/2020	Reply By Date	
Event Description	DRAW - Drawing	Reply	
CA# 200371267; US95347	ORTO9		
Account	228128	Account Name	FHLBBOS\NORTHW#
Event Date	02/06/2020	Reply By Date	
Event Description	MCAL - Full Call/Early Redemption	Reply	

• Click on the **Reply** button and choose the applicable response from the drop-down selection.

Corporate Actions ⁰	
CA# 201631032	Options: TENDER FOR CASH TENDER FOR CASH WITH SOLI FEE
	Welcome Tagger McMahon TAKE NO ACTION TAKE NO ACTION Date: 6/16/2020 6:34:22 AM
	New State / State / State State / State / State CA Awa 2010130 State / State / State State / State / State Ducky for State / State / State State / State / State State / State / State Ducky for State / State / State State / State / State State / State / State Ducky for / State State / State / State State / State / State State / State / State Ducky for / State State / State / State State / State / State State / State / State Ducky for / State State / State / State State / State / State State / State / State Duck for / State / State State / State / State / State State / State / State / State State / State / State / State Duck for / State / Sta

• When finished with your response, **click Continue**.

Note: Internet Explorer (IE) may provide alternate views on this page compared to other browsers. You may see the detail initially on IE which may then "hide" when you select your response. Using a Google Chrome browser allows the detail to display during the entire response action.



STEP 3/3 Preview and Confirm Your Submission

• After you click on Continue, you will see a preview page to validate that your response selection(s) is/are correct. If correct, click **Continue**.



• After a successful submission, you will receive an email message confirming your Corporate Action response:



How to Respond to a Corporate Action Notification

Reports

- You will no longer receive emails for corporate action notifications that are informational and do not require a response. Notices for maturities, calls or payment events are available for you to review under **Reports** in the main menu.
- Once on the reports page, you can easily sort the category list by SFK to view and retrieve the Corporate Actions reports. Note that users will only see reports for which they have entitlements.

6	Home						
2	Profile		Martin das Estimate Das de O	15.4	10 (71 //0 7. 47		199
(Œ)	Advances		Monthly Functional Activity Report	UEA	12/31/18 7:38 pm	9	View
			Monthly Statement of Holdings PDF 0	SFK	1/3/19 6:00 pm	18	View
කා	Deposits		Hybrid Sweeps Anticipated Billing 🖲	SFK		0	
Ť			Daily Stmt of Holdings 0	SFK		0	
🛱 Lette	Lattars of Cradi		Corporate Actions	SFK	4/27/20 5:28 am	3	View
	Letters of credi		Activity Report (CSV) 🔮	SFK	10/11/19 12:10 pm	2	View
மீ S	Safekeeping		Activity Report 🖲	SFK	10/11/19 12:10 pm	2	View
			5 Day Projected Income 🔨	SFK		0	
	Calculators						
ł	Reports	\triangleright					