



# FEDERAL HOUSING FINANCE AGENCY

Federal Home Loan Bank  
Member Director  
Eligibility Certification Form

**FHFA Form #131  
(04/2022)**

## INSTRUCTIONS

This **Federal Home Loan Bank Member Director Eligibility Certification Form** must be completed by individuals wishing to accept a nomination to stand for election as a member director of the Federal Home Loan Bank of \_\_\_\_\_ (Bank) or to be considered for appointment by the Bank's board to fill a member directorship that has become vacant. It must also be completed annually by each incumbent member director. Your responses to the questions on this Form will assist the Bank in verifying that you meet the eligibility requirements to serve as a member director. **Please complete and execute this Form and return it to the Bank on or before**

You are eligible to serve as a member of the Bank only if you meet all of the following requirements:

- You are a citizen of the United States.
- You are an officer or director of a member institution of the Bank:
  - That was a member of the Bank as of December 31, \_\_\_\_\_; and
  - Whose voting state for purposes of Bank directorship elections is the state that is represented by the directorship for which you have been nominated; and
- Each member of the Bank for which you are an officer or director is in compliance with all of its applicable minimum capital requirements established by its primary regulator (this requirement does not apply in the case of any member for which you are an officer or director that does not have capital requirements established by a primary regulator, such as a non-depository community development financial institution).

These eligibility requirements may be found in sections 7(a) and (b) of the Federal Home Loan Bank Act, 12 U.S.C. 1427(a) and (b), and in Federal Housing Finance Agency regulations at 12 CFR 1261.5(a) and (b).

**Please follow the instructions below appropriate for the purpose for which you are completing this Form.**

## NOMINEES IN THE ANNUAL ELECTION CYCLE

If you have been nominated to stand for election as a member director of the Bank you must complete and execute this Form and submit it to the Bank on or before the date specified by the Bank to accept the nomination. If you do not submit a completed and executed Form by that date, you will be deemed to have declined the nomination. By law, the Bank may not permit a directorship nominee to stand for election unless it has verified that the nominee is legally eligible to serve in the directorship for which he or she has been nominated. Further, the Bank may neither declare elected any nominee nor seat any director-elect whom it has reason to know is ineligible to serve.

## CANDIDATES TO FILL A VACANT MEMBER DIRECTORSHIP

If the Bank's board of directors is considering you as a candidate to fill the unexpired term of office of a vacant member directorship on the Bank's board, you must complete and execute this Form and return it to the Bank on or before the date specified by the Bank. If you fail to submit a completed and executed Form by that date, or if you submit a Form that does not adequately demonstrate that you meet all applicable eligibility requirements, the Bank may determine that you are ineligible to serve, in which case the Bank's board would be prohibited by law from electing you to fill the vacant directorship. By law, the Bank's board may not elect any person to fill a vacant directorship unless it has verified that the individual is legally eligible to serve in that directorship.

## ANNUAL ELIGIBILITY CERTIFICATIONS BY INCUMBENT DIRECTORS

The Bank is required by law to solicit information from its incumbent directors annually to verify that each director remains in compliance with the applicable statutory and regulatory eligibility requirements. During each calendar year that you are an incumbent member director, you must complete and execute this Form and return it to the Bank on or before the date specified by the Bank. If you fail to submit a completed and executed Form by that date, or if you submit a Form that does not adequately demonstrate that you continue to meet all applicable eligibility requirements, the Bank may determine that you are ineligible to serve, in which case it would be required by law to declare your directorship vacant.

## PERSONAL INFORMATION

Please provide your personal information as indicated in Questions 1 – 4.

**1. Full Name:**

**2. Other Names Used or Known by:**

**3. Contact Information:**

Phone Number:

Home:

Office:

Cell:

E-mail Address:

Mailing Address:

Number/Street (or PO Box)

City

State

ZIP Code

## ELIGIBILITY REQUIREMENTS

Please answer Question 4 – 6, which pertain to your compliance with the statutory and regulatory eligibility requirements for member directors, in full. You may continue your answers onto additional pages, if necessary, each of which shall be attached to, and deemed a part of, this Form.

**4. Citizenship.**

Are you a citizen of the United States?

Yes

No

**5. Primary Member Affiliation.** Please provide the following information about the entity you serve as an officer or director that is a member of the Bank on whose board you serve or have been nominated to serve:

Name of the member:

FHFA ID number of the member:

Voting state in which the member is located:

Your title:

Your business address at the member:

Number/Street

City

State

ZIP Code

Does this member comply with all applicable minimum capital requirements established by its primary regulator?

Yes

No

Not Applicable

**6. Other Member Affiliations.** Please provide the following information about any other entity you serve as an officer or director that is a member of the Bank on whose board you serve or have been nominated to serve (if more than one, please provide the information on a separate sheet, which shall be attached to, and deemed a part of, this Form):

A. Other than the institution you listed in response to Question 5, do you serve as an officer or director of any other institution that is a member of this Bank?

Yes

No

B. If you answered Yes to Question 6A, please provide the following information for each member of the Federal Home Loan Bank that you serve as an officer or director:

Name of the member:

FHFA ID number of the member:

Your title:

Does this member comply with all applicable minimum capital requirements established by its primary regulator?

Yes

No

Not Applicable

**By executing this Form, you are certifying that the information you have provided is true, correct, and complete to the best of your knowledge and that you understand that you have a continuing obligation to inform the Bank of any facts that may call into question your eligibility or ability to serve as a Bank director. You further acknowledge that the Bank and the Federal Housing Finance Agency may perform a background check on you, including without limitation regarding any information disclosed herein.**

**Signature/Date:**

*Reminder: Apply your electronic signature above here. If you physically sign, please include date.*

**Privacy Act Statement:** In accordance with the Privacy Act (5 U.S.C. 552a), the following notice is provided. This information is solicited under authority of 12 U.S.C. 1427(a) and (b) and 12 CFR 1261.5, 1261.7, and 1261.10 to 1261.13. Furnishing the information on this Form is voluntary, but failure to do so may result in your not meeting the statutory and regulatory eligibility requirements to serve as a Federal Home Loan Bank member director. The purpose of this information is to facilitate the timely determination of your eligibility to serve as a member director. Information may be disclosed in accordance with the routine uses identified in FHFA-System of Records Notice FHFA-8 Federal Home Loan Bank Directors, which may be found [here](#).

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**OMB No.  
2590-0006 Expires  
09/30/2027**